

Name: _____

Date: _____

Supplemental Questionnaire

Performance Management Section
Associate Personnel Analyst/Staff Services Analyst
290-331-5142-XXX/5157-XXX

This questionnaire will assist in reviewing your qualifications for the Analyst vacancy. Applications submitted without the completed Supplemental Questionnaire will not receive further consideration. Please limit your responses to no more than two pages total.

1. Briefly explain why you are applying for this position.
2. Please describe how your education, experience, and background have prepared you to perform the job duties of this position in Performance Management.
3. The Analyst advises managers and supervisors on a variety of sensitive and confidential employee situations. Please provide an example of your experience in providing this type of assistance.